



UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

Id 1691348990371072

VMAM Id 1691348990371072

Opportunity Type (Online/Onsite) Onsite

Opportunity Title Communication Specialist

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

Host Entity	WFP
Country of Assignment	Timor Leste
Duty station	Dili,
Volunteer Category	International UN Volunteer Specialist
Number of UN Volunteers	1
Duration	24m
Possibility of Extension	No
Expected Start Date	10/01/2022
Sustainable Development Goal	2. Zero hunger
Disabilities	No

DOA Details

Organisation mission and objectives Independent since 2002, Timor-Leste – an island nation situated between Indonesia and Australia – is one of the world’s newest countries. It has successfully managed to transition out of conflict and become one of the region’s most stable democracies, with opposing political forces maintaining a peaceful dialogue to resolve differences. Its economy is dependent on oil and gas revenues, but with aspirations to develop agriculture and tourism. Timor Leste is a young nation. 59 percent of the population is under 25 years of age and women bear children at very early ages: one in four gives birth before turning 20. The right investments in education, employment and the empowerment of women can accelerate development in the course of a generation. Improved nutrition must underpin these efforts. The Government of Timor-Leste is firmly committed to the Sustainable Development Goals (SDGs), of which it was a staunch supporter during negotiations. However, serious obstacles to the achievement of SDG 2 on Zero Hunger and improved nutrition remain. WFP works in close collaboration and coordination with the Government of Timor-Leste, with a view to strengthening its capacities for delivering social safety programmes, and with other partners including the United Nations Children’s Fund (UNICEF) and the Food and Agriculture Organization of the UN (FAO).

Assignment context

WFP Timor-Leste, in close consultation with the Embassy of Japan in Timor-Leste, has developed a project for “Food Security Support to the Government of Timor Leste”. Effective communication is a cross cutting component of the project, especially in regard to the following activities – ‘Collaborating with Japanese entities (JICA, NGOs, private sector companies, academic institutions) to improve the nutritional value of government transfers’; and ‘providing feedback to relevant stakeholders to improve quality, nutrition, and coverage of food security interventions’. Hence, WFP is seeking a Communication Specialist to ensure the success of activities and assist the capacity building of national institutions and persons, as well as to support visibility and communication of the project.

Task description

Under the direct supervision of Deputy Country Director and Strategic Object 1 Manager, the UN Volunteer will undertake the following tasks: 1. Communications: • Develop a sound communication strategy to help raise Japan and WFP’s profile in Timor Leste and advance project visibility • Provide day-to-day maintenance and influencer engagement for CO Facebook page with relevant content • Produce project related quality communications products, ie, video, photo, text stories, press releases, etc., and disseminate them through appropriate communication channels, ie., www.wfp.org, global/regional social media, media outlets • Support partnerships, keeping partners (particularly the Embassy of Japan and JICA) informed of relevant activities and maintaining good relationships with government, donors, UN agencies, NGOs, among other stakeholders • Provide communications support to programme units in writing, editing, and packaging reports with different target audience in mind • Work with government counterparts to ensure communications efforts for the project are coordinated and coherent Reporting: • Draft and disseminate regular and ad-hoc operational information management (OIM) products with input from technical areas. • Contribute to the Country Office’s information and knowledge management efforts by creating processes, systems and products to share and manage knowledge. • Perform any other related duties as required.

Eligibility Criteria

Age 27-80

Nationality INTERNATIONAL

Additional eligibility criteria

This assignment is funded by JICA, therefore only former Japan Overseas Cooperation Volunteers (JICA-JOCV) who could get recommendation by JICA-JOCV Secretariat are eligible to apply. Please check your application eligibility on the JICA website (https://www.jica.go.jp/volunteer/obog/career_support/unv/index.html). The assignment is planned to start October/November 2022.

DOA Requirements

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Required education level Bachelor degree or equivalent

Area(s) of specialisation Communication Journalism Media Studies Communication Strategies Development Communication or another relevant discipline

Required experience

Required experience 3

Required skills and experience the field of communications Experience developing and executing communication materials for development projects (text, photos, videos, presentations, infographics, etc.) Experience working with national institutions on communications, including communications strategies, systems, and management. Experience providing capacity building and trainings Experience in social media management and content production Knowledge of WFP and/or Timor-Leste's context is an advantage

Language

Language	Language skills	Language requirement
English	Fluent	Yes
Portuguese	Working knowledge	No
Indonesian	Working knowledge	No
Tetum	Working knowledge	No

Area of Expertise

- Communication
- Information technology

Driving license required No

Type of driving licenses

Competencies and values Accountability Adaptability and Flexibility Client Orientation Communication Creativity Empowering Others Knowledge Sharing Technology Awareness Working in Teams

Other information

Living conditions and other remarks

Timor Leste is half of a tropical island on the Australian continental shelf characterized by a rugged mountain chain running east-west that divides the country into a generally warmer north coast and a milder south coast. The capital city, Dili, is located in the north. Climate: The climate along the coast is relatively warm hot year round with an annual average temperature of 30°C. There are two distinct seasons: the north-east monsoon season, which runs from November to March, constitutes the rainy season throughout the country. The south-east monsoon season, which runs from March to October, constitutes the dry season with some rain on the southern coast but otherwise dry and windy conditions in the rest of the country. The climate inland with its high mountains can be cool with an annual average temperature of 15°C. Health: At the moment, Stamford clinic serves as a recommended medical facility for UN staff. It has two approved UN physicians that can perform primary healthcare and simpler treatments, or recommend medical evacuation to Singapore. There is a national hospital with some international staff and a limited number of other private clinics in Dili. For more complex medical treatment and assessment, it is necessary to evacuate to neighbouring countries such as Darwin or Singapore. Most of the population is vaccinated against COVID-19 and booster shots are available for UN staff (if needed). It's recommended to be fully vaccinated prior to travel. Diet, Food and Water: Most staple foods can be found in the markets such as rice, meat, vegetables, cooking oil, salt and sugar. There are many local markets around Dili as well as four supermarkets that are stocked with imported goods, mainly from Australia, Indonesia, Singapore and China. Dili has a large number of restaurants, cafes and bars. There is a variety of food ranging from Western to Southeast Asian fare. You can also find several local warungs with less expensive meals. The price range for a meal can range from \$3 to \$20+. Telecommunications: At the moment, there are three telecommunication providers in country, Timor Telecom and Telcomcel and Telemor. While Timor Telecom has been long present, Telcomcel and Telemor were newly launched in Timor-Leste, and started operating in February 2013. The SIM cards cost \$2-3 and pre-paid/pulsa cards range from \$1 to \$50. Further, depending on UN Agency, you may receive a PIN code to make international phone calls that will be charged to your VLA. Hotels: The host agency in Dili will help arrange your initial accommodation in a hotel, at your expense. Most of the hotels in Dili are aimed at internationals and offer a good level of comfort with air-conditioned rooms and en-suite bathrooms. You can expect to pay from \$30 to \$50 per night. Permanent Accommodation: Expect that your accommodation will range from the very basic to adequate, although many private houses in Dili have been renovated to a reasonable or even considered 'luxurious' level of comfort. The rate of reconstruction and renovation in the districts has been much slower than in Dili. Accommodation is far more likely to be of a very basic level.

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